



**Hastings Public Library Board of Trustees  
Minutes of Board Meeting on August 3, 2020**

1. **CALL TO ORDER** - The meeting was called to order by Brehm at 4:31 PM.
  - a. Board members present were Norma Jean Acker, Jordan Brehm, Kim Bosma, Audrey Burton, Jeff Kniaz, David Koons, Kelli Newberry, John Resseguie and Mary Rivett.
  - b. Also present were Greg Chandler (J-Ad Graphics), Peggy Hemerling, David Edelman, and Diane Hawkins.
2. **APPROVAL OF THE AGENDA:** It was moved by Kniaz, supported by Acker, that the agenda be approved as amended, with the numbering of agenda items corrected and financials listed as June.  
**Motion approved**
3. **COMMENTS FROM THE PUBLIC** - none
4. **COMMUNICATIONS** - none
5. **APPROVAL OF THE MINUTES OF July 6, 2020**
  - a. It was moved by Resseguie, supported by Koons, that the minutes of July 6, 2020 be approved as written. **Motion approved**
6. **FINANCIAL REPORTS AND INVOICES**
  - a. **Invoices for June**
  - b. **June Budget Report**
  - c. It was moved by Kniaz, supported by Newberry, that the financials be accepted as reported.  
**Motion approved.**
7. **COMMITTEES**
  - a. Budget and Finance: none
  - b. Building and Grounds: The Committee agreed to do a walk-through on August 24th at 4:30.
  - c. Personnel: none
  - d. Policy: none
  - e. Marketing – none
8. **LIBRARY DIRECTOR'S REPORT:** The report is attached.

9. **UNFINISHED BUSINESS:** none

10. **NEW BUSINESS:**

- a. Technology Expenditures for approval:
  - i. Back-up Server
  - ii. 2 Staff laptops with monitors , keyboards and mice and one docking station
  - iii. Two small form factor computers with monitors, keyboards and mice
  - iv. WI-FI printing with SPOT
  - v. Wiring of 2 WI-FI boosters outside the building
  - vi. Installation of all the above
  - vii. It was moved by Resseguie, supported by Newberry, that the list of technology expenditures presented be purchased for library use. **Motion approved.**
- b. Possible re-closing due to Covid-19: Hemerling asked the Board members to consider how they see staff and patrons being affected should the Governor close libraries again if the number of Covid-19 case continues to increase.
- c. Linked Patron Records. Hemerling informed the Board the records of families with minor children will be linked together to make it easier to update their accounts.

11. **BOARD MEMBER COMMENTS:** Jordan complimented the staff and their handling of the COVID-19 situation.

12. **ADJOURNMENT:** It was moved by Kniaz, supported by Resseguie, to adjourn the meeting at 5:22 PM. **Motion approved.**